



# BARTOS

## APPLICATION FOR EMPLOYMENT

AN EQUAL OPPORTUNITY EMPLOYER

### PERSONAL INFORMATION

DATE \_\_\_\_\_

NAME \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

LAST FIRST MIDDLE

PRESENT ADDRESS \_\_\_\_\_

STREET CITY STATE ZIP

PERMANENT ADDRESS \_\_\_\_\_

STREET CITY STATE ZIP

PHONE NO. \_\_\_\_\_ ARE YOU 18 YEARS OR OLDER YES \_\_\_\_\_ NO \_\_\_\_\_

**YOU ARE SUBJECT TO DRUG TESTING AT ANY TIME WITH THIS COMPANY.**

1. Have you used any drugs that would indicate a "Positive result in a drug test? [Y] [N]
2. Do you have any violations on your driving record? [Y] [N]
3. Have you had any accidents or injuries within the past two years? [Y] [N]
4. Have you ever been convicted or plead guilty/no contest to a felony? [Y] [N]

Explain "Yes" answers to any of the above questions:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### EMPLOYMENT DESIRED

POSITION \_\_\_\_\_ DATE YOU CAN START \_\_\_\_\_ SALARY DESIRED \_\_\_\_\_

ARE YOU EMPLOYED NOW? \_\_\_\_\_ IF SO, MAY WE INQUIRE OF YOUR PRESENT EMPLOYER? \_\_\_\_\_

EVER APPLIED TO THIS COMPANY BEFORE? \_\_\_\_\_ WHERE? \_\_\_\_\_ WHEN? \_\_\_\_\_

EDUCATION	NAME & LOCATION OF SCHOOL	# OF YEARS ATTENDED	DID YOU GRADUATE?	SUBJECTS STUDIED
GRAMMAR SCHOOL				
HIGH SCHOOL				
COLLEGE				
TRADE, BUSINESS OR CORRESPONDENCE SCHOOL				

The Age Discrimination in Employment Act of 1967 prohibits discrimination on the basis of age with respect to individuals who are at least 40

### LIST ANY JOB-RELATED MILITARY TRAINING, EXPERIENCE, OR RELATED COURSES OF STUDY

**FORMER EMPLOYERS** [LIST BELOW LAST FOUR EMPLOYERS, STARTING WITH LAST ONE FIRST.]

DATE MONTH & YEAR	NAME AND PHONE # OF EMPLOYER PLEASE INCLUDE NAME OF SUPERVISOR	SALARY	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				
FROM				
TO				
FROM				
TO				

**REFERENCES:** GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU, WHOM YOU HAVE KNOWN AT LEAST ONE YEAR.

NAME	ADDRESS	BUSINESS	YEARS ACQUAINTED
1			
2			
3			

IN CASE OF  
EMERGENCY, NOTIFY:

NAME

ADDRESS

PHONE NUMBER

**“I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.**

**I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, PERSONAL OR OTHERWISE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.**

**I UNDERSTAND AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT PRIOR NOTICE.”**

DATE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

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**DO NOT WRITE BELOW THIS LINE**

INTERVIEWED BY \_\_\_\_\_ DATE \_\_\_\_\_

HIRED: [Y] [N] \_\_\_\_\_ POSITION \_\_\_\_\_ DEPARTMENT \_\_\_\_\_

SALARY/WAGE \_\_\_\_\_ DATE REPORTING TO WORK \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

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This form has been designed to strictly comply with State and Federal fair employment practice laws prohibiting employment discrimination. This application for Employment Form is sold for general use throughout the United States.



**AUTHORIZATION FOR PRE-EMPLOYMENT SCREENING**

**DISCLOSURE**

By signing below, you acknowledge and understand that in connection with your application for employment with Bartos Industries, Ltd., (including any independent contract for services) or when deciding whether to modify or continue your ongoing employment (if hired), we may obtain a "consumer report" and/or an "investigative consumer report" on you from **TRAK-1 TECHNOLOGY**, a consumer reporting agency, or from any third party, in strict compliance with both state and federal law. A consumer report is any communication of information by a consumer reporting agency bearing on your credit worthiness, credit standing, credit capacity, character, general reputation, personal characteristics, or mode of living which is used or expected to be used for purposes of serving as a factor in establishing your current and/or continuing eligibility for employment purposes. An investigative consumer report is obtained through personal interviews with individuals who may have knowledge of your character, general reputation, personal characteristics, or mode of living. The consumer reports or investigative consumer reports may contain public record information which may be requested or made on you including, but not limited to: consumer credit, criminal records, civil cases in which you have been involved, driving history records, education records, previous employment history, workers compensation claims history, social security traces, military records, professional licensure records, eviction records, drug testing, government records, and others. You further understand that these reports may include experience information along with reasons for termination of past employment. You also acknowledge and understand that information from various federal, state, local and other agencies which contain information about your past activities will be requested, and that a consumer report containing injury and illness records and medical information may be obtained only after a tentative offer of employment has been made. You are hereby notified that you have the right to make a timely request for a copy of the scope and nature of the above investigative background report and/or a complete copy of your consumer report contained in Bartos Industries, Ltd., files on you at the time of your request by providing proper identification and the payment of any legally permissible fees. You are further notified that, prior to being denied employment based in whole or in part on information obtained in the consumer report, you will be provided a copy of the report, the name, address and telephone number of the consumer reporting agency and a description in writing of your rights under the Fair Credit Reporting Act. Correspondence to **TRAK-1 TECHNOLOGY** should be forwarded to: **Trak-1 Technology; Consumer Disputes; P.O. Box 52028; Tulsa, Oklahoma, 74152.**

**THE FAIR CREDIT REPORTING ACT GIVES YOU SPECIFIC RIGHTS IN DEALING WITH CONSUMER REPORTING AGENCIES. YOU WILL BE GIVEN A SUMMARY OF THESE RIGHTS TOGETHER WITH THIS DOCUMENT.**

**AUTHORIZATION**

By signing below, you hereby authorize, without reservation, **TRAK-1 TECHNOLOGY** or any third party contacted by this organization to furnish the abovementioned and requested information. You further authorize ongoing procurement of the above-mentioned information, reports and records at any time during your employment or contract or in the course of considering you for employment. You also agree that a fax or photocopy of this authorization with your signature is accepted as having the same authority as the original. You further authorize and request, without reservation, any present or former employer, school, police department, financial institution, division of motor vehicles, consumer reporting agencies, or other persons or agencies having knowledge about you to furnish Bartos Industries, Ltd., with any and all background information in their possession regarding you, so that your employment qualifications may be evaluated and/or reassessed.

**ACKNOWLEDGEMENT OF RECEIPT OF SUMMARY OF RIGHTS**

By signing below, you certify: (1) that you have read and fully understand this disclosure and authorization; (2) that all of the information you are providing is true, complete, correct and accurate; and (3) that you acknowledge that you have received the attached summary of your rights under the Fair Credit Reporting Act (15 U.S.C. § 1681 et seq.). The following is information required in order for Bartos Industries, Ltd., to obtain a complete consumer report.

\_\_\_\_\_  
**PRINT FULL LEGAL NAME (First, Full Middle Name, Last Name)**

\_\_\_\_\_  
**STREET ADDRESS**

\_\_\_\_\_  
**CITY STATE ZIP**

\_\_\_\_\_  
**SOCIAL SECURITY NUMBER Date of Birth**

\_\_\_\_\_  
**DRIVER'S LICENSE NUMBER ISSUING STATE**

\_\_\_\_\_  
**OTHER OR FORMER NAMES (aka, maiden names, married names, surnames etc.)**

\_\_\_\_\_  
**CONSUMER'S SIGNATURE DATE**



## APPLICANT STATEMENT

1. In applying for employment I understand that the Company may make a thorough investigation of my entire work and personal history (including credit checks and criminal background) and may verify all data given in my application for employment, related papers, or oral interviews. I understand that the offer may be conditional upon verification of information I provide, as well as other information obtained by the Company. I authorize such investigation and the giving and receiving of any information requested by the Company, and release from liability any person giving or receiving such information. I understand that falsification of data given or any derogatory information discovered as a result of this investigation may prevent my being hired, or if hired, may subject me to immediate dismissal if the company considers such information to be pertinent to employment.

2. I agree that my employment may be terminated by the Company with or without Cause at any time without liability whatsoever, except for wages or salary as may have been earned at the date of termination. If requested by management, I authorize any physician, hospital, clinic, or laboratory to release any information that may be necessary to determine my ability to satisfactorily perform the duties of a job I am being considered for, prior to employment, or in the future during my employment with the Company.

3. I understand that business needs may make the following conditions mandatory: location transfers, overtime, out-of-town travel, shift work, rotating work schedule, or a work schedule other than Monday through Friday. I understand and accept these as conditions of my employment or continued employment.

I understand that no employment contract is being offered or created at this time. No employee has a contract of employment with this Company unless it is IN WRITING and signed by an authorized officer of the Company. I also understand that if I am employed, my employment will be for an indefinite period of time, and that the Company can change wages, benefits, and conditions of employment at any time, with or without notice, and without prior approval of any employee or employee group, and that any legal action regarding my employment must be initiated and maintained in the court of jurisdiction nearest the home office of the Company.

I have read and understand this statement, and I have had the opportunity to ask explanations of any portion I may not have understood.

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Signature

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Date